

# CALL TO ARTISTS

## CITY OF BUFFALO, NY



Project: Downtown "Entertainment District" Infrastructure Improvements – Public Art

Budget: \$40,000.00

The total amount for the purchase, planning, design, fabrication and installation for the public art may not exceed the dollar amount above. The distribution of the amount will be determined by the type of art and the cost of the work submitted.

Proposal Deadline: Wednesday, February 12, 2020 at 5:00pm EST.

Description: The goal of this public artwork is to create a photo-worthy destination point representative of the downtown "Entertainment District" location.

The successful public artwork proposal selected for this project will be:

- fun
- instantly memorable
- permanent in nature
- culturally appropriate
- easily maintained

Questions: *Emerson Barr*  
*Executive Director, Buffalo Arts Commission*  
[ebarr@city-buffalo.com](mailto:ebarr@city-buffalo.com)  
(716) 851-5027

# ARTWORK LOCATION(S)

The proposed artwork must be installed somewhere within the following street limits and on public property:

- **Court Street**  
between Main St and Niagara Sq.
- **Franklin Street**  
between Chippewa St and Court St;
- **Chippewa Street**  
between Main St and Elmwood Ave;

Artists are encouraged to visit the project site prior to their proposal.

See Attachment A. for photos of the project site existing conditions.



# ANTICIPATED TIMELINE

Deadline to Submit Questions About This Call to Artists                      Mon, February 10, 2020 at 5:00pm EST.

<b>Proposals Due</b>	Wed, February 12, 2020 at 5:00pm EST.
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Committee Selection of Public Art    February-March 2020

City of Buffalo Contract Execution with Artist    Spring 2020

# PROPOSAL REQUIREMENTS

Any artist, architect, or designer may submit proposals for consideration. Also welcomed are collaborative “team” submissions. Excluded from consideration are employees of the City of Buffalo. A complete public art proposal must include:

1. **Entry Form** – Completed two (2) page Entry Form, as found attached to this Call to Artists.
2. **Résumé** – A current professional resume for the artist(s) submitting, emphasizing public art experience and information regarding any other installations which may have been completed. Résumé(s) must include contact information such as mailing address, phone number, and email.
3. **Past Work** – Photos of five (5) relevant pieces of artwork that were created by the artist(s) applying. Photos must be clearly labeled with the artist name, artwork title, completion date, current location, artwork media, and the dimensions of the artwork with the “top” indicated.
4. **Proposed Artwork Statement** –

For an Artwork Concept:

If proposing artwork in concept, include a typed description of the proposed art. The description should describe the artwork and specify how it would achieve the goal for this public art as stated in this Call to Artists. Use additional pages to submit drawings or visual representations of the art. Materials must collectively provide a strong visual impression of the finished work.

For Existing Artwork:

If proposing the installation of an existing art piece, submit photos of the work and a typed description. The description should describe the artwork and specify how it would achieve the goal for this public art as stated in this Call to Artists. For three-dimensional works, include photos showing all possible views. Label photos with artist name, artwork title, completion date, current location, artwork media, and the dimensions of the artwork with the “top” indicated.

# SELECTION CRITERIA

Proposals will be screened for completeness to the specifications outlined in this Call to Artists. Incomplete proposals will not be considered. The City of Buffalo is not required to select any artist's work as a result of this Call to Artists and reserves the right to reject any and all submissions.

The following five (5) criteria will be considered in the selection process:

1. **Artist(s) Qualifications** – Artistic excellence, originality, and ability to produce a consistent body of work; experience with projects of a similar scale and scope; good work habits, including the ability to meet deadlines, experience with budgeting, good communication skills, and good problem-solving abilities.
2. **Artist(s) Availability** – Commitment of the artist(s) to work within the project time frame as stated in this Call to Artists; ability to coordinate installation/fabrication with project construction; availability to attend meetings if requested by the Arts Commission or Department of Public Works, Parks & Streets.
3. **Artwork Design** – How the proposed artwork achieves the goal for this public artwork as stated in this Call to Artists; approach and style to the intent and location site; quality of the aesthetic design; consideration of scale, form, and content with respect to immediate and general, social and physical environment.
4. **Artwork Feasibility** – Achievability of successful completion within given timeframe; durability of the materials and construction; maintenance requirements; public access; safety and security; installation requirements; engineering limitations; location; issues impacting technical feasibility.
5. **Budget** – Assurance that the budget as outlined in this Call to Artists will be met; cost and current market value of artwork in relation to the scope and value contemplated for this commission.

# SUBMISSION INSTRUCTIONS

Proposals must be received by **Wednesday, February 12, 2020 at 5:00pm EST.**

The City of Buffalo is not responsible in the case of lost, misdirected, or incomplete submissions.

## To Submit By Mail:

Place all required materials in a full size envelope with correct postage and mail to:

Emerson Barr  
Executive Director, Buffalo Arts Commission  
City Hall, Rm 606  
65 Niagara Square  
Buffalo, New York 14202

## To Submit By Email:

Insert all materials as email attachment(s) that are collectively no greater than ten (10) MB in size.

Label the subject line of the email:  
"Entertainment District Proposal – [Title of Work]"

Send to:  
[ebarr@city-buffalo.com](mailto:ebarr@city-buffalo.com)

# INSURANCE REQUIREMENTS

If an artist is selected, the artist will be required to enter into a standard performance contract with the City on the City's standard form selected and provided by the City. Said contract must be acceptable to the City in all respects and typically would contain a requirement for the artist to indemnify the City and provide the City with additional insured status under the artist's general liability insurance coverage. Artists considering making a submission are encouraged to include and describe with their submission what types of insurance, if any, the artist carries. Types of standard insurance coverages the City typically requests, as and when applicable depending upon circumstances, are general liability, automobile liability, workers compensation and disability insurance.

# OTHER IMPORTANT INFORMATION

This Call to Artists is made possible under Article XIV of Chapter VIII of the City of Buffalo Charter. Any artwork subsequently purchased becomes the sole property of the City of Buffalo. Those whose work is selected will be required to enter into a contract with the City of Buffalo that includes the waiver of copyright permissions.

The City of Buffalo reserves the right to withdraw, amend, and/or reissue this Call to Artists at any time and for any or no reason. Receipt of submission entries by the City of Buffalo or submission of an artist's entry or selection of an artist for purposes of negotiating a contract confers no rights to any artist nor obligates the City of Buffalo in any manner. The City of Buffalo reserves the right at its sole discretion and for any reason, to reject all submission entries and not award any contract and to solicit additional or different submission entries at a later time. The City incurs no obligation regarding this Call to Artists, or any contract resulting there from, until a contract is fully completed and documents properly submitted and executed by all parties. The City of Buffalo also reserves the right to extend the dates in the timeline set forth in this Call to Artists.

The City of Buffalo may, in the event the selected artist fails to negotiate a satisfactory contract or fails to perform and the contract is terminated within forty-five (45) days of its initiation, request the artist submitting the next best entry to honor their submission entry. Costs of developing a submission entry are solely the responsibility of the artist. The City of Buffalo shall not provide reimbursement for such costs. The City of Buffalo shall not be liable for any artist's preparation costs for any reason. Submission of an entry shall constitute acceptance of the terms, conditions, criteria, requirements and evaluations set forth in this Call to Artists and operates as an offer and a waiver of any and all objections and Proposer originated modifications to the contents of this Call to Artists.

The City of Buffalo reserves the right to reject any entry deemed to be non-responsive for failure to comply fully with the terms of the Call to Artists. However, the City of Buffalo reserves the right, at its sole discretion, to request clarifications, corrections or additional information and to waive Irregularities in execution or delivery of the entry provided it is in the best interest of the City of Buffalo. The City of Buffalo reserves the right to amend this "Call To Artists" at any time.

# CALL TO ARTISTS ENTRY FORM

## CITY OF BUFFALO

Project: Downtown "Entertainment District" Infrastructure Improvements – Public Art

Proposal Deadline: Wednesday, February 12, 2020 at 5:00pm EST.

### **Section 1. Instructions**

1. Fill out this two (2) page Entry Form for each proposal you are submitting.
2. Attach the following items to the completed Entry Form along with your proposal. See "Proposal Requirements" page for requirements on the items below:
  - Artist Résumé(s)
  - Past Work
  - Proposed Artwork Statement
3. Submit the all materials above according to the directions on the "Submission Instructions" page.

### **Section 2. Artist/Team Contact Information**

Name of Lead Artist: \_\_\_\_\_

Names of Other Team Members (if applicable): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alt Phone (Optional): \_\_\_\_\_

Email Address: \_\_\_\_\_

Would you like to receive communication about future public art opportunities? Yes / No





# ATTACHMENT A. PROJECT SITE PHOTOS (EXISTING CONDITIONS)



*Figure 1. Court St (at Franklin St) – Facing Niagara Sq*



*Figure 2. Court St (at Franklin St) – Facing Niagara Sq*





*Figure 3. Court St (near Pearl St) – Buffalo Niagara Convention Center Plaza*



*Figure 4. Court St (near Pearl St) – Buffalo Niagara Convention Center Plaza*





Figure 5. Court St (near Pearl St)



Figure 6. Franklin St (at Genesee St) – In Front of the Buffalo Niagara Convention Center





Figure 7. Chippewa St (at Franklin St)



Figure 8. Chippewa St